

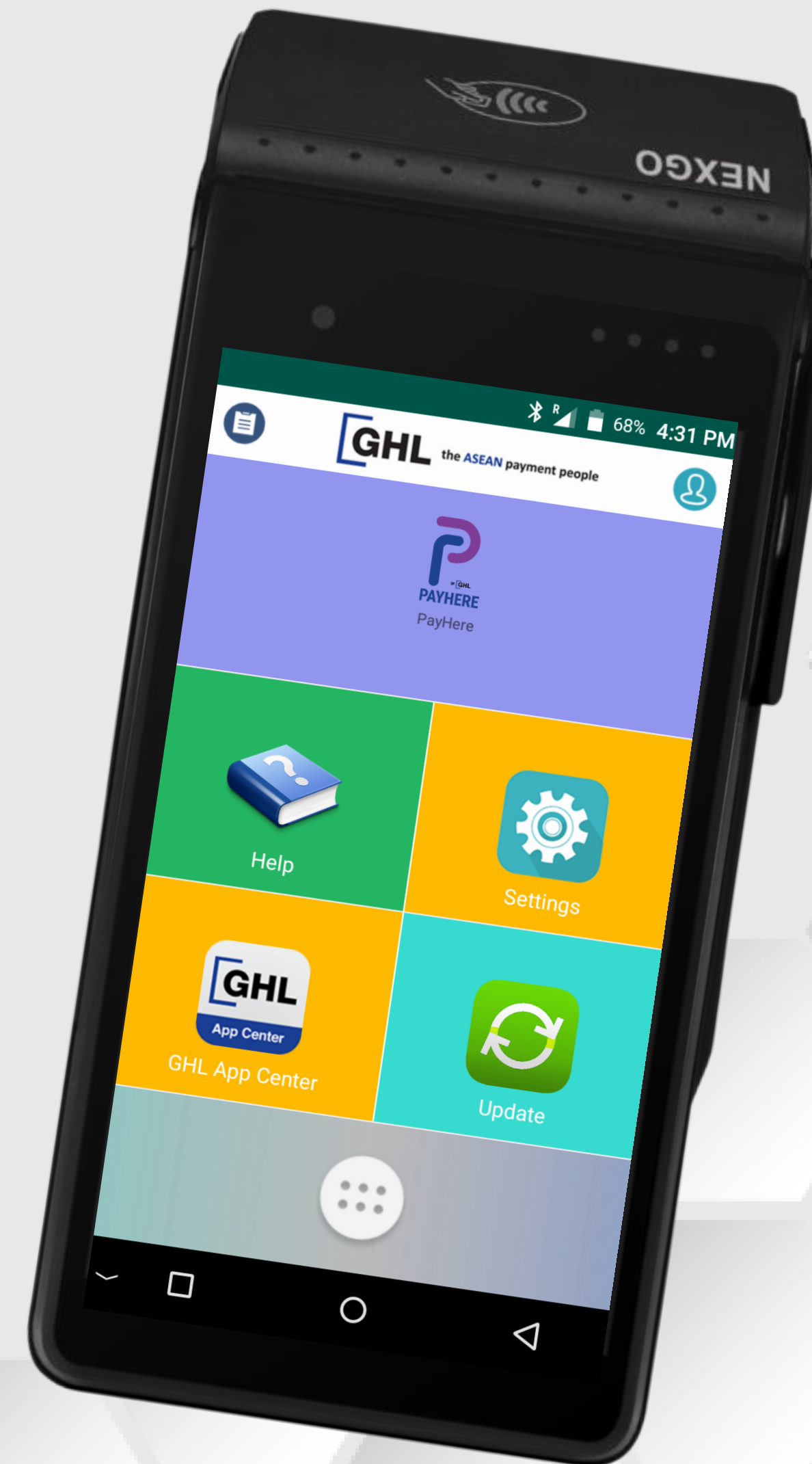


TERMINAL USER GUIDE

e-Reports Generation | Day Total Report

Terminal Model: Android N5

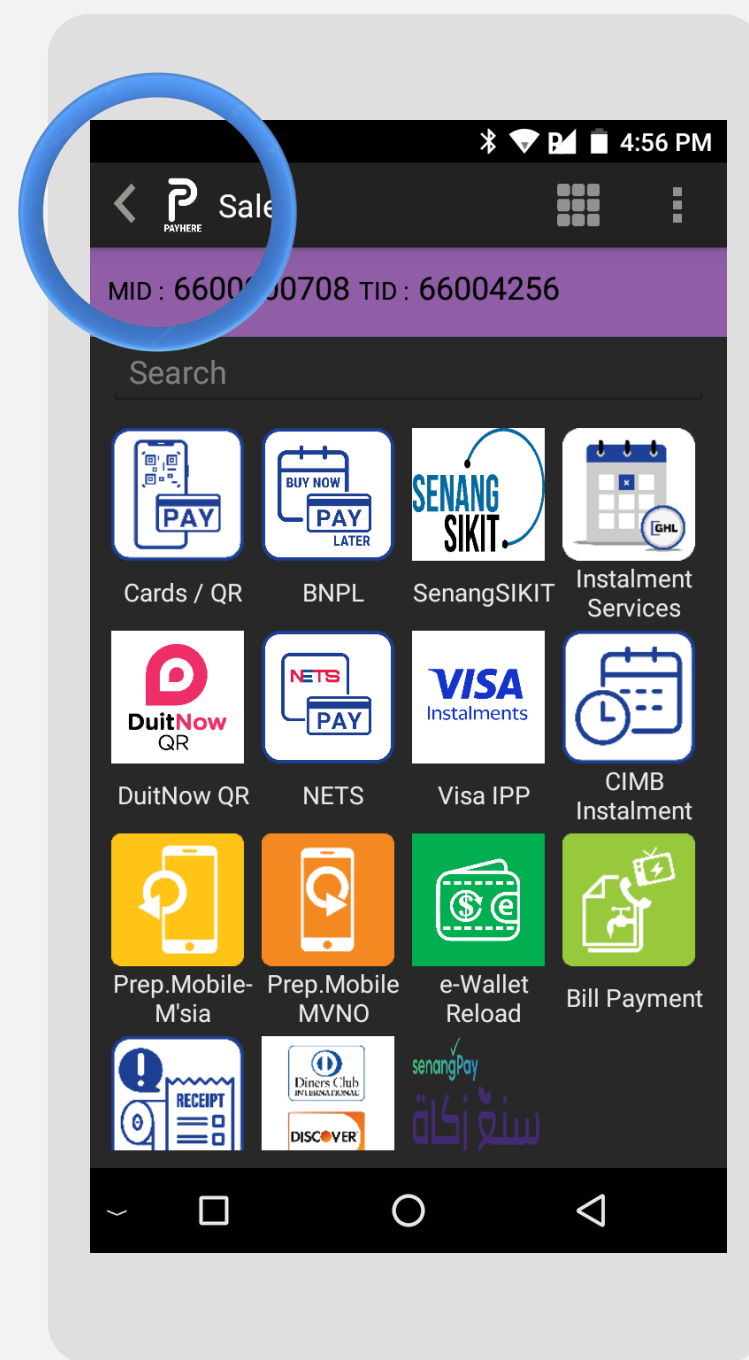
Payhere App Version: 1.15.2



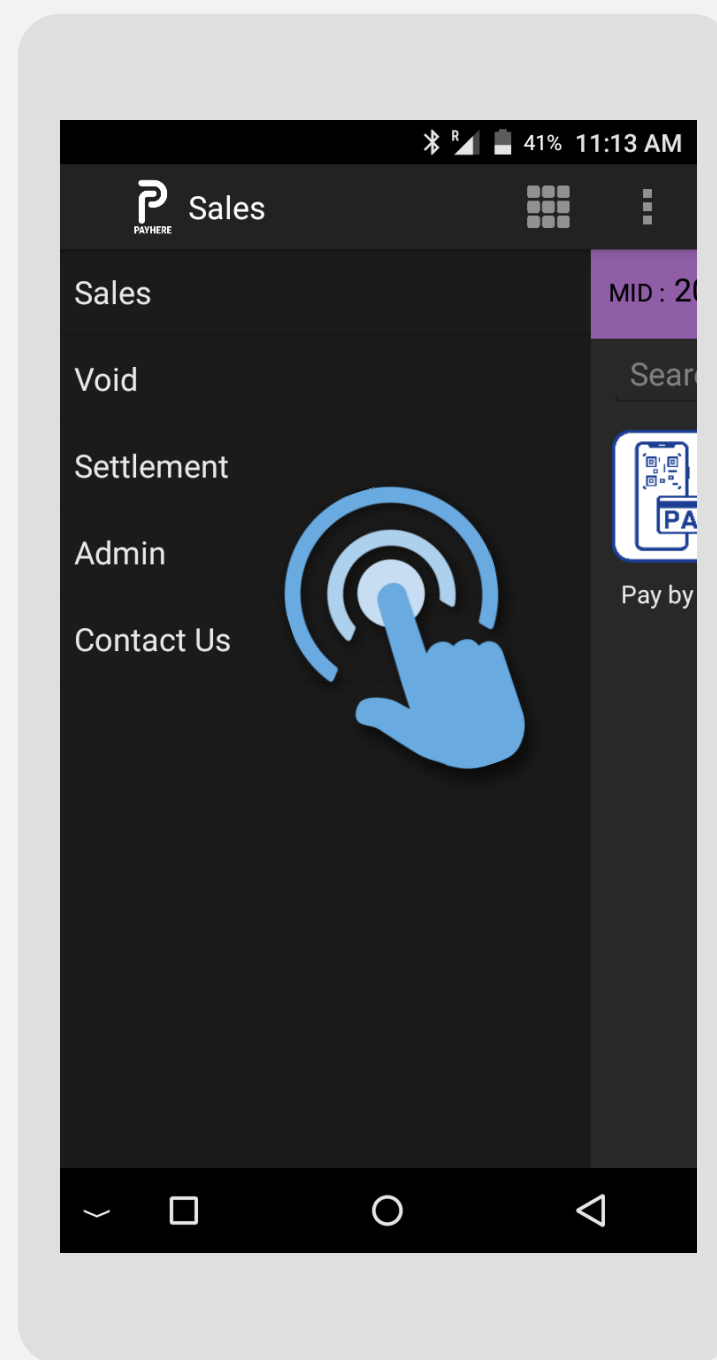
e-Reports Generation | Day Total Report

Terminal Model: Android N5

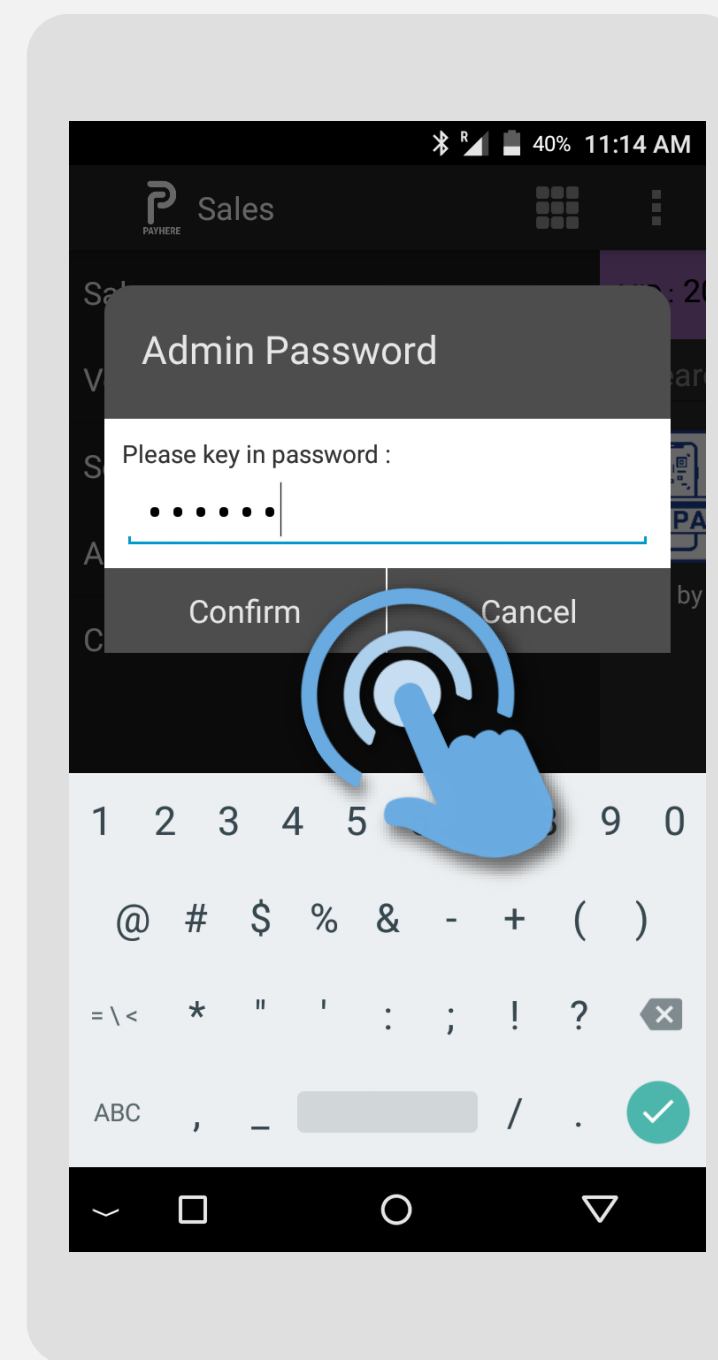
Payhere Version: 1.15.2



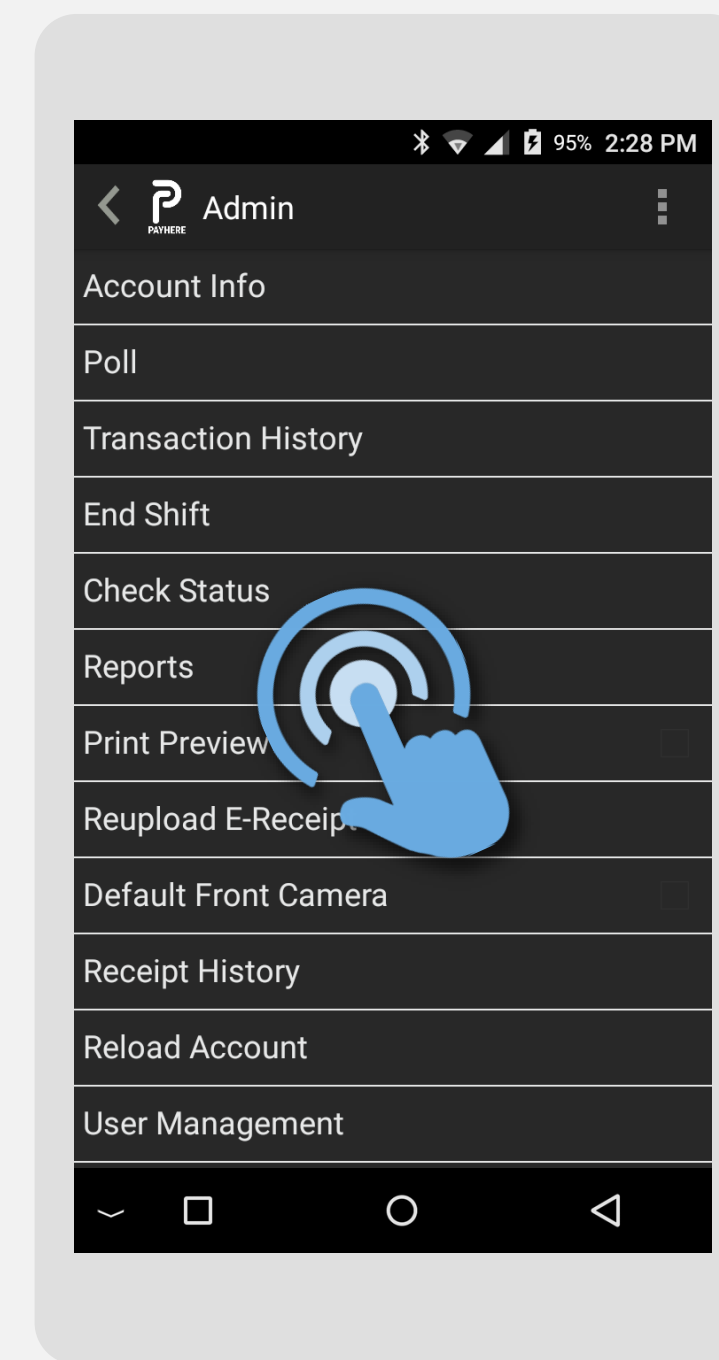
STEP 1 | Press on '<' icon



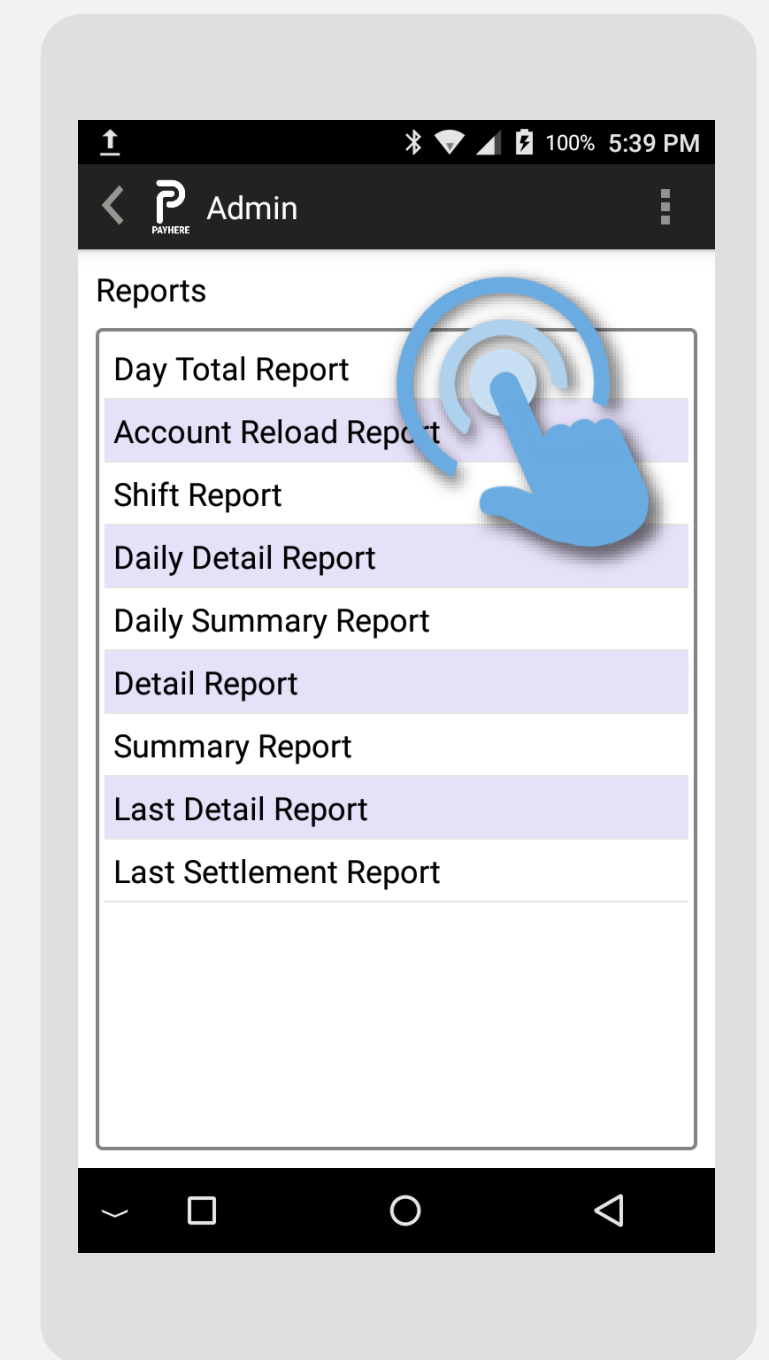
STEP 2 | Press 'Admin'



STEP 3 | Key-in Admin Password and 'Confirm'



STEP 4 | Press 'Reports'

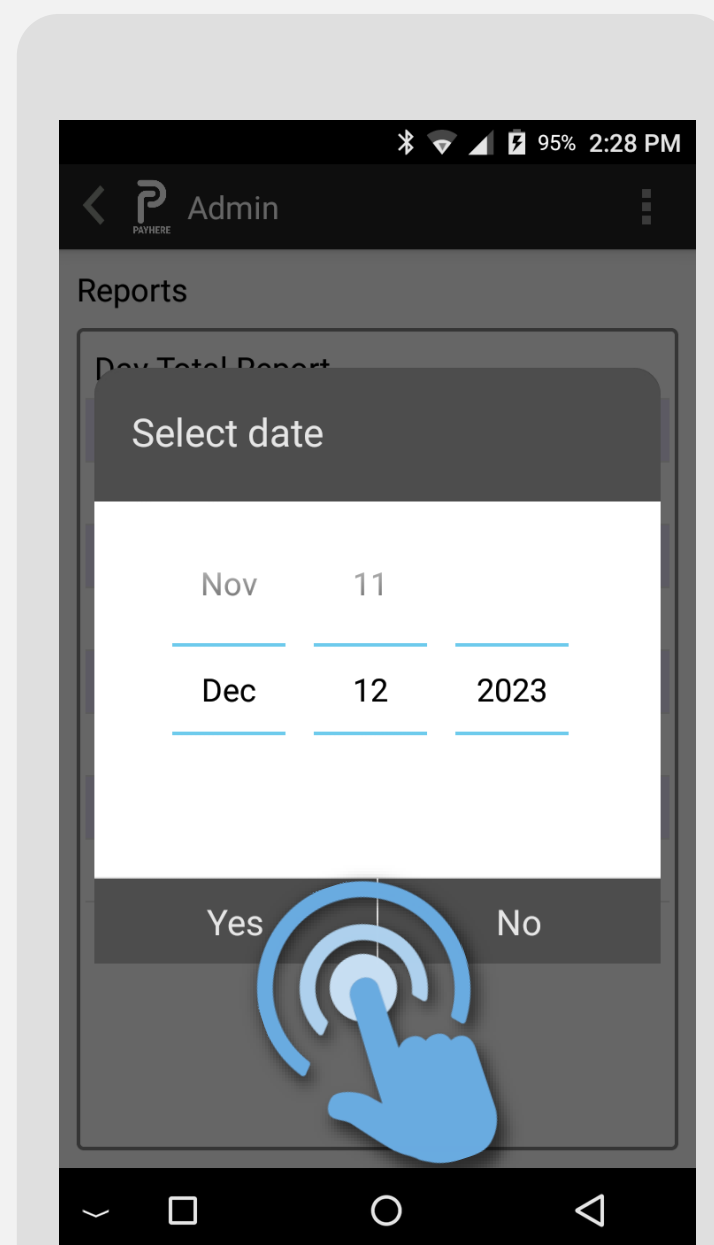


STEP 5 | Press 'Day Total Report'

e-Reports Generation | Day Total Report

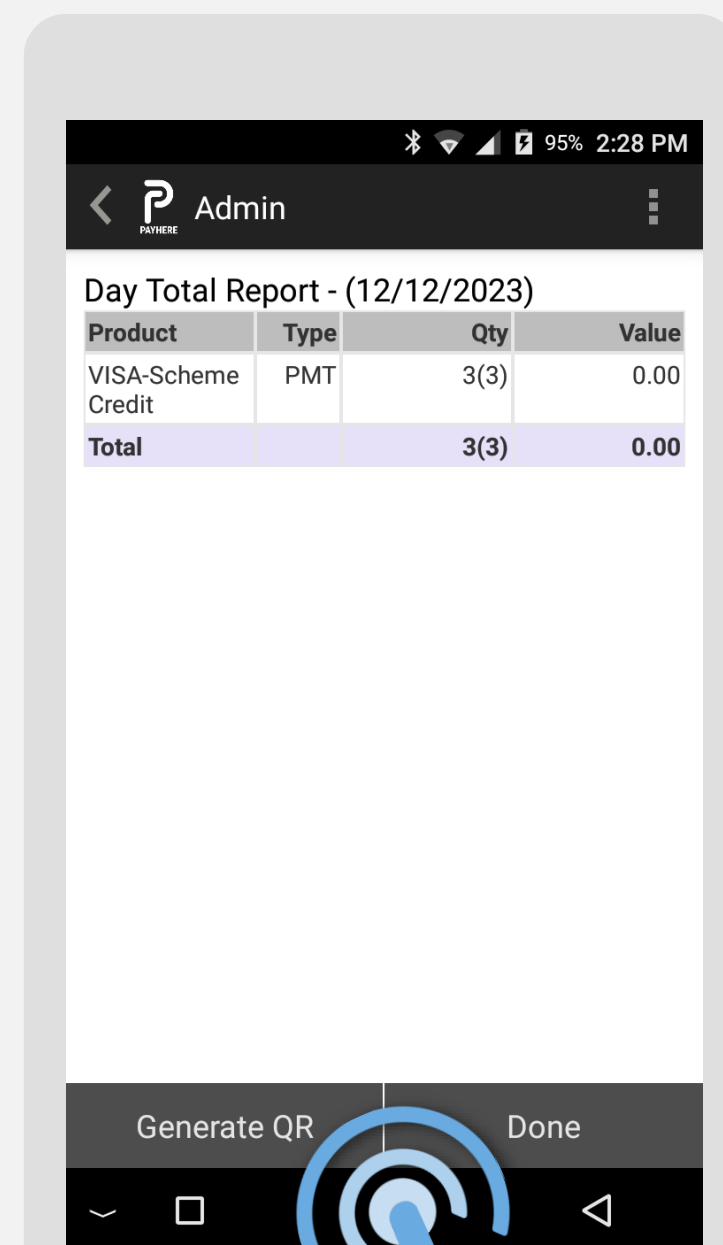
Terminal Model: Android N5

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STEP
6

Select date of Day Total Report and press 'Yes'



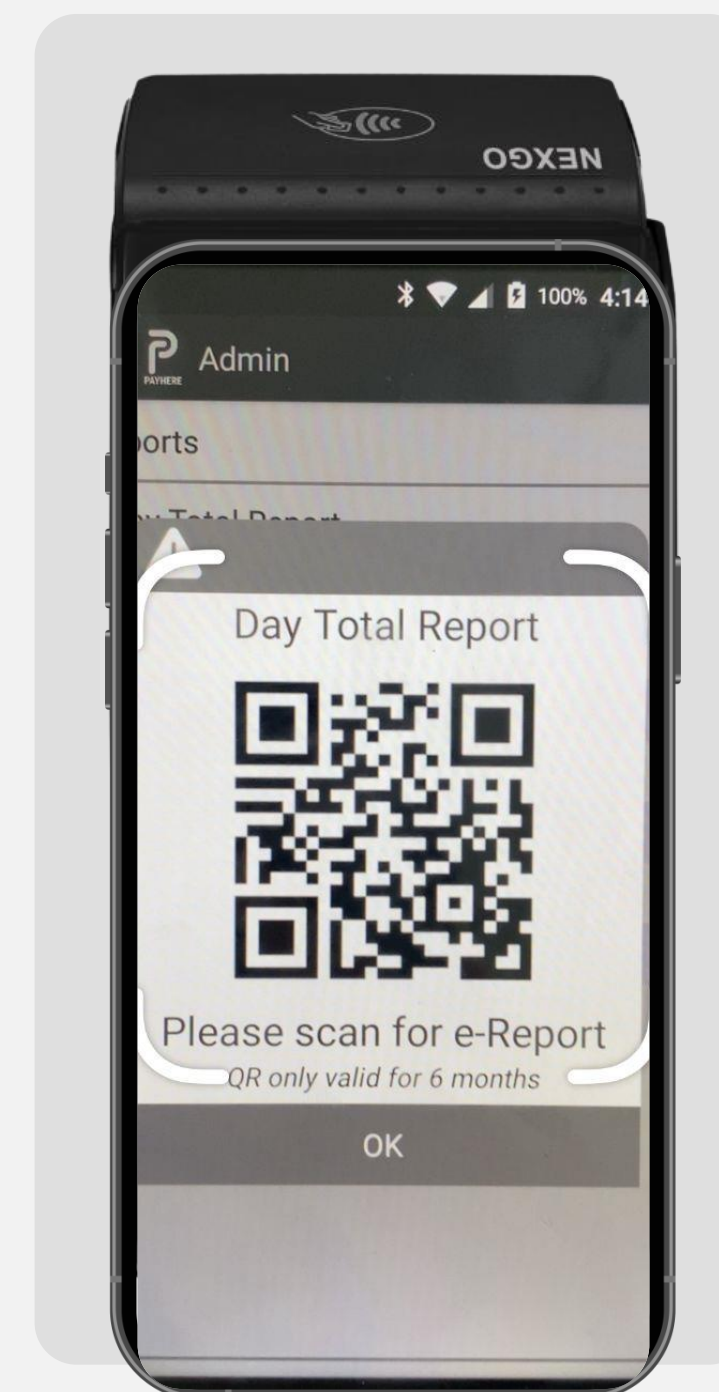
STEP
7

Press 'Generate QR'



STEP
8

Terminal screen displays the QR code for merchant to scan & download the e-report



STEP
9

Merchant scans the QR code using phone's camera app or a QR code scanning app



STEP
10

Touch 'PRESS' on phone screen to download the e-report

e-Reports Generation | Day Total Report

Terminal Model: Android N5

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STEP 11

Download is successful when phone screen displays the e-report