Version: RHB52070001001

SALE (Chip & Pin)

Terminal Display	User- Action
RHB Bank Berhad — Logon — Sale — Void (F1 F2 F3 F4)	1. Press F3 for **SALE**
Sale — Amt: RM 0.00 (F1 F2 F3 F4)	2. Key-in amount and press **<ENTER>**
Sale — Insert/Swipe/Enter Card No: (F1 F2 F3 F4)	3. Insert card
Sale — RM 100.00 — Enter PIN (F1 F2 F3 F4)	4. Cardholder to key in pin and press **<ENTER>** or
Sale — PIN BYPASSED (F1 F2 F3 F4)	5. Press **<ENTER>** to bypass PIN
Sale — VISA CREDIT — Receiving.. (F1 F2 F3 F4)	6. Communicating with host for processing
Sale — APPROVED — Printing... (F1 F2 F3 F4)	7. Transaction approved with receipt printed out
Yes / No — Print Cust Copy (F1 F2 F3 F4)	8. Press F1 Yes to print customer copy
APPROVED XXXXX (F1 F2 F3 F4)	9. Printing. Tear receipt and return card to customer

VOID

Terminal Display		User- Action
RHB Bank Berhad — Logon — Sale — Void (F1 F2 F3 F4)		1. Press F4 for Void
Void — Host : RHB	Prev Next Slct Exit (F1 F2 F3 F4)	2. Press F3 to select host RHB or press F2 Next for other host and press F3 to select the host
Void — 1= RETAIL	Prev Next Slct Exit (F1 F2 F3 F4)	3. Press F3 to select **RETAIL** or press F2 Next for other **MERCH** and press F3 to select **MERCH**
Void — Trxn #:	(F1 F2 F3 F4)	4. Key-in receipt INV NO and press **<ENTER>**
Void — VISA — Sale xxxxxxxxxxxxxxx RM 100.00	Prev Next Slct Exit (F1 F2 F3 F4)	5. Press F3 to select the transaction
Void — VISA — Sale xxxxxxxxxxxxxxx RM 100.00 — Enter to Confirm	(F1 F2 F3 F4)	6. Re-confirm transaction and press **<ENTER>**
Void — VISA — Sale xxxxxxxxxxxxxxx RM 100.00 — Processing..	(F1 F2 F3 F4)	7. Communicating with host for processing
Void — VISA — APPROVED XXXXXX	(F1 F2 F3 F4)	8. Transaction approved with receipt printed out
Yes / No — Print Cust Copy	(F1 F2 F3 F4)	9. Press F1 Yes to print customer copy

VOID - continued

Terminal Display	User- Action
APPROVED XXXXXX (F1 F2 F3 F4)	10. Printing. Tear receipt.

SETTLEMENT

Terminal Display	User- Action
RHB Bank Berhad — Logon — Sale — Void (F1 F2 F3 F4)	1. Press the 1st purple button from left
Settlement — Batch Totals — Txn Review — Lock Keyboard (F1 F2 F3 F4)	2. Press F1 for **Settlement**
Settlement — Yes / No — All Host ? (F1 F2 F3 F4)	3. Press F1 to select YES
Settlement — Processing.. (F1 F2 F3 F4)	4. Communicating with host for processing.
Settlement — Settlement Successful — Printing.. (F1 F2 F3 F4)	5. Printing Settlement report

After settlement report is printed, please ensure "*Settlement Successful* " is printed on the last row of report. If report shows "*Settlement Failed* ", please repeat the steps to perform settlement again