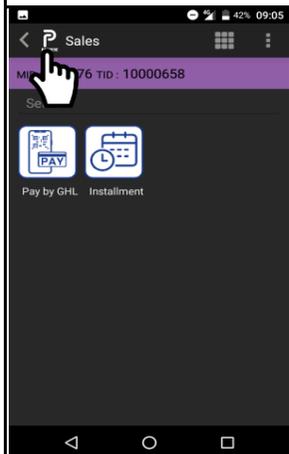
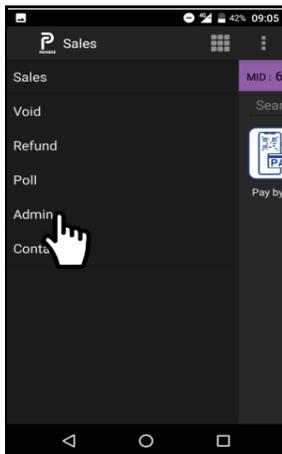


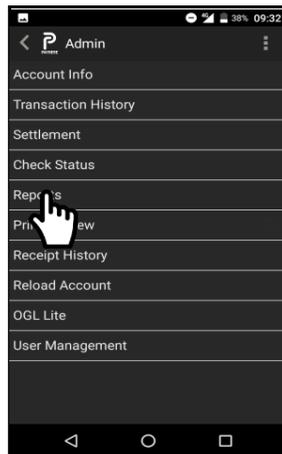
K. DAY TOTAL REPORT



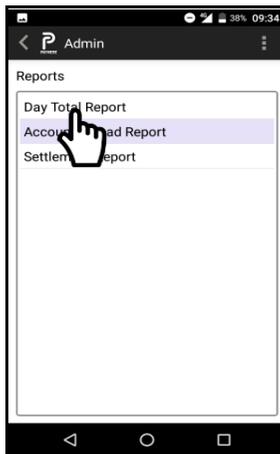
1. Tap on Payhere logo at left top corner



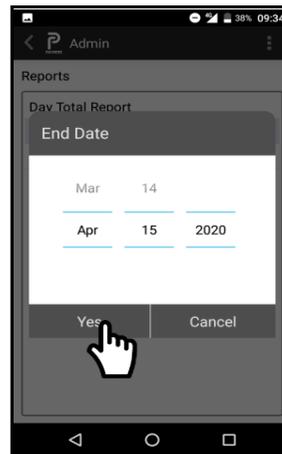
2. Select 'Admin' at side menu



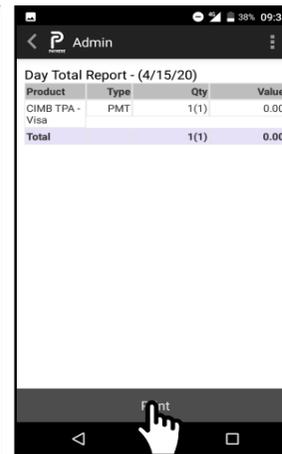
3. Select 'Report' at admin menu



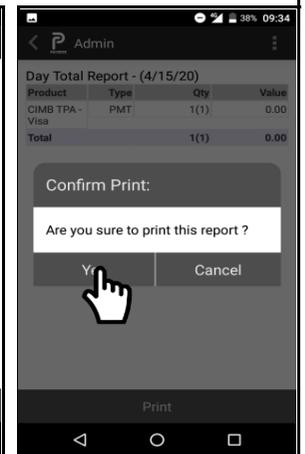
4. Select 'Day Total Report'



5. Set the date (month, day, year) and press 'OK'

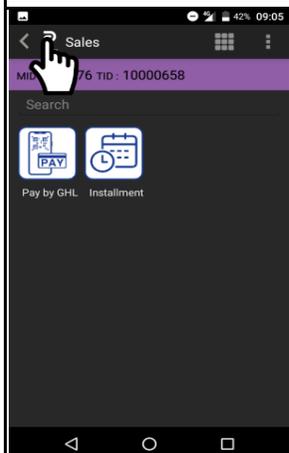


6. Confirm the details and press 'Print'

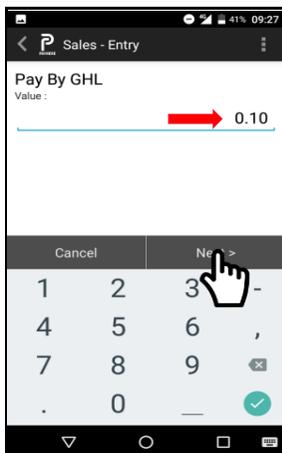


7. Press 'Yes' to print Day Total Report

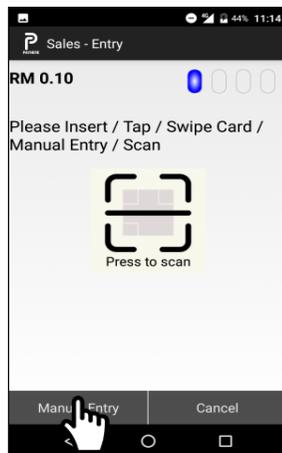
L. SALES (MANUAL)



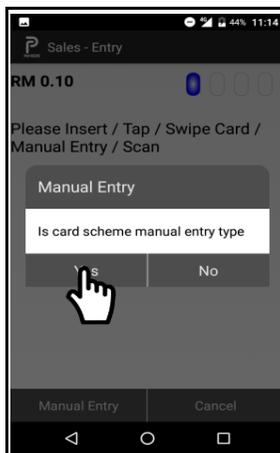
1. Tap on Payhere logo at left top corner



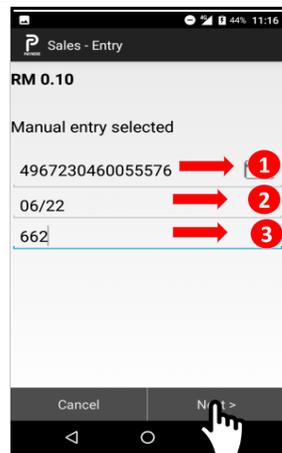
2. Key in sale amount and tap 'Next'



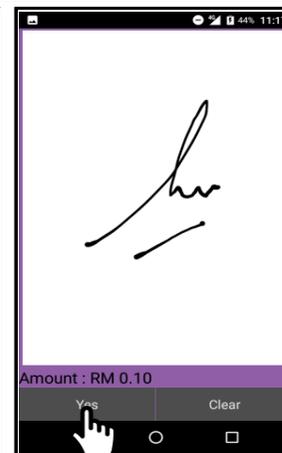
3. Tap <Manual Entry>



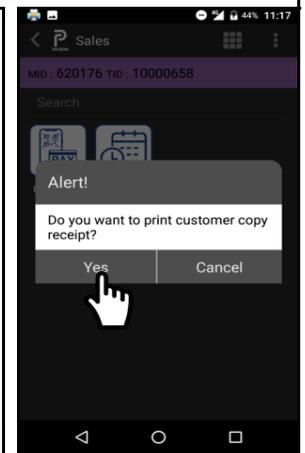
4. Tap <Yes>



5. Key in Card details and tap <Next>. Then, tap <Yes>.



6. Require signature and tap <Yes>



7. Transaction approved. Merchant receipt printed out, tap Yes to print customer copy.