



Chip & PIN Transaction Procedures

Quick Reference Guide
Model: Verifone VX 520

SALE		VOID		SETTLEMENT	
Terminal Display	User- Action	Terminal Display	User- Action	Terminal Display	User- Action
CARDPAY Sale Void Settlement	1. Press F2 for sale	CARDPAY Sale Void Settlement	1. Press F3 for void	CARDPAY Sale Void Settlement	1. Press the most left purple button to go to next menu
Sale Amt: RM 10.00	2. Key in sale amount and press <ENTER>	Void 1= RETAIL	2. Press F3 to select host (RETAIL)	Settlement 1= RETAIL	2. Press F3 to select host (RETAIL)
Sale Insert/Swipe/Enter Card No:	3. Cardholder to insert ATM card	Void Trxn #:	3. Key in receipt invoice no and press <ENTER>	Settlement Sales: RM 100.00 Rfnds: RM 0.00 Total: RM 100.00 Tot of Txns: 1 [Enter] to confirm	3. Press F1 to select Yes
Sale Enter ATM PIN:	4. Request cardholder to key-in PIN# and press <ENTER>	Void MyDebit Sale xxxxxxxxxxxx RM 10.00	4. Press F3 to select	Settlement RETAIL Printing...	4. Printing settlement report
Sale Transaction Approved	5. Transaction approved with receipt printed out.	Void MyDebit Sale xxxxxxxxxxxx RM 10.00 Enter to Confirm	5. Press F3 to confirm transaction details		
Sale Print Cust Copy	6. Select F1 Yes to print customer copy	Void Transaction Approved	6. Void approved with receipt printed out.		
Sale Printing...	7. Customer receipt printed out	Void Print Cust Copy	7. Select F1 Yes to print customer copy		
		Void Printing...	8. Customer receipt printed out		