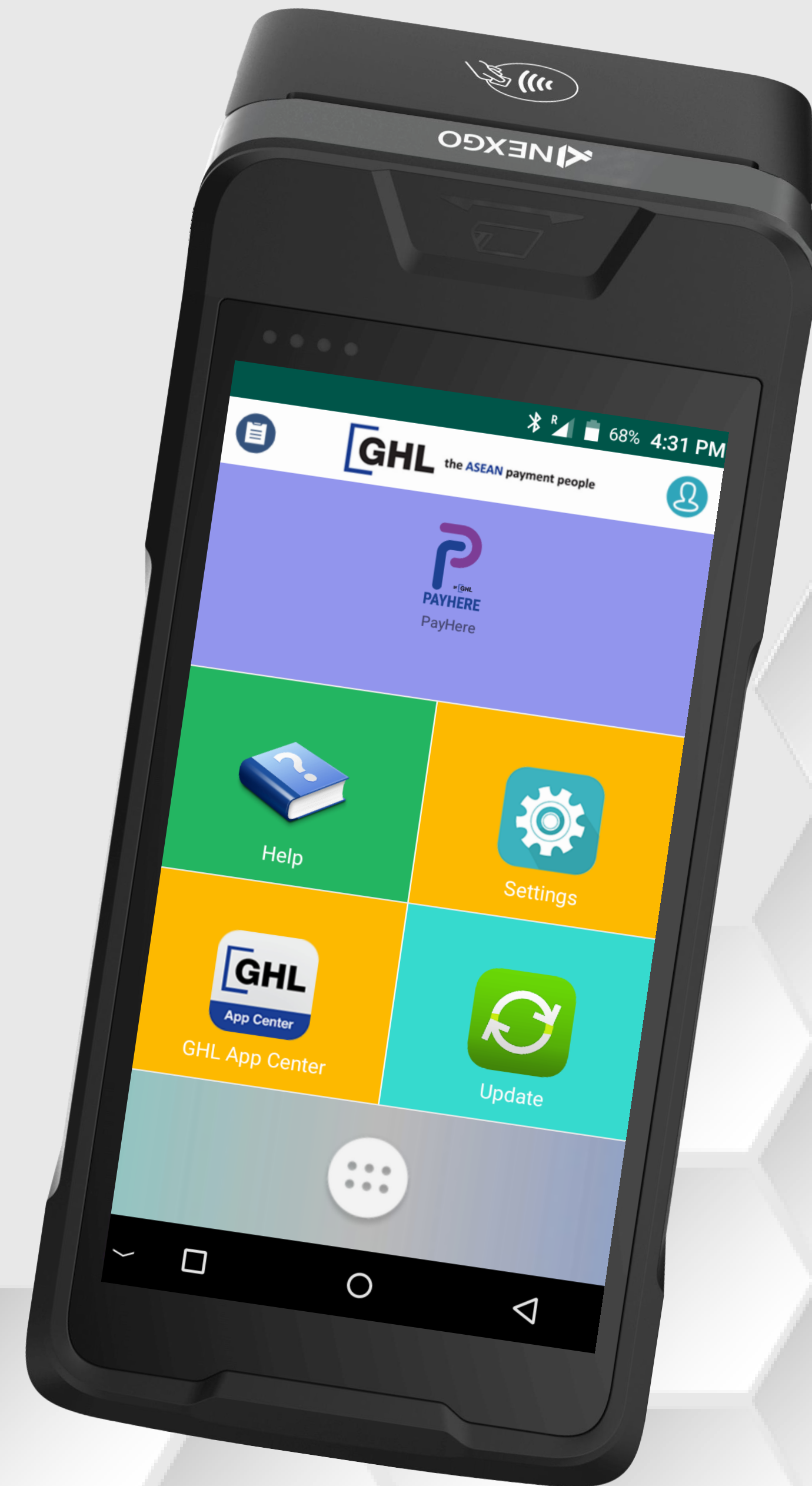# GHL

TERMINAL USER GUIDE

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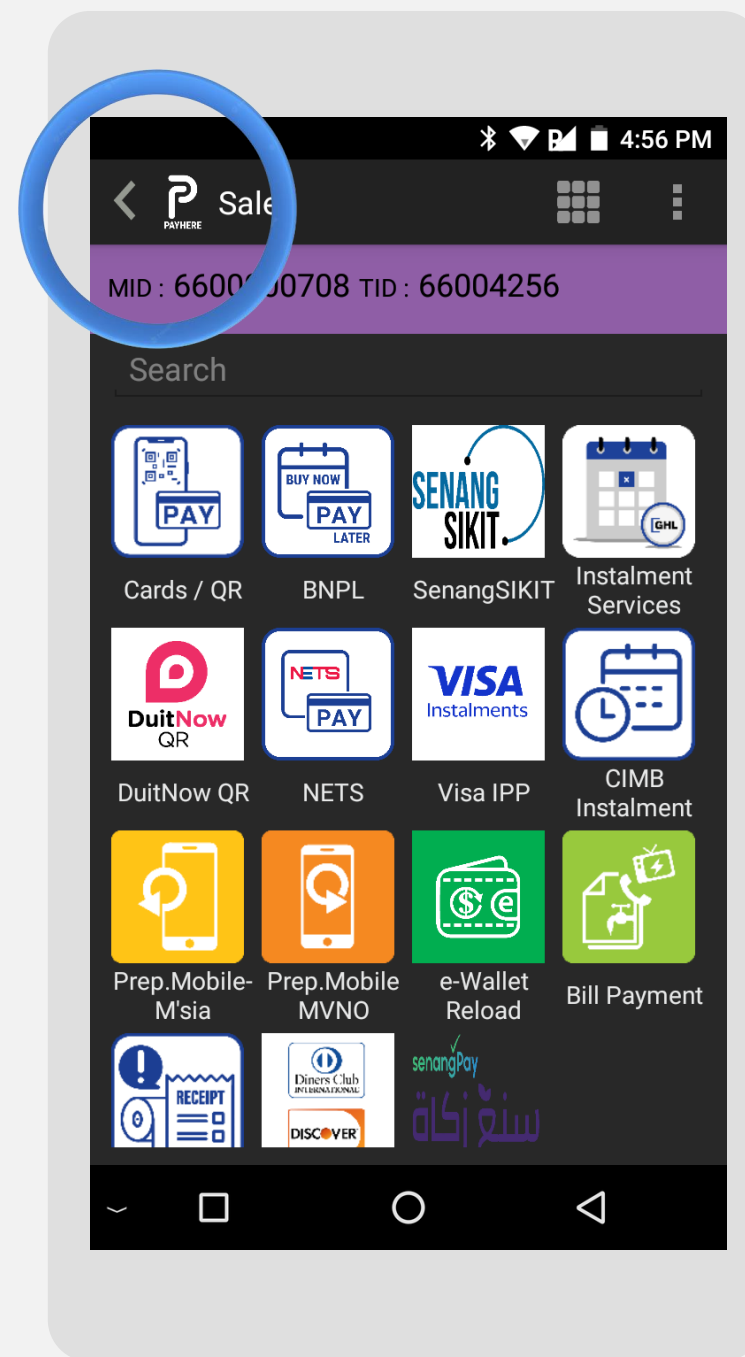**Terminal Model: Nexgo N86**

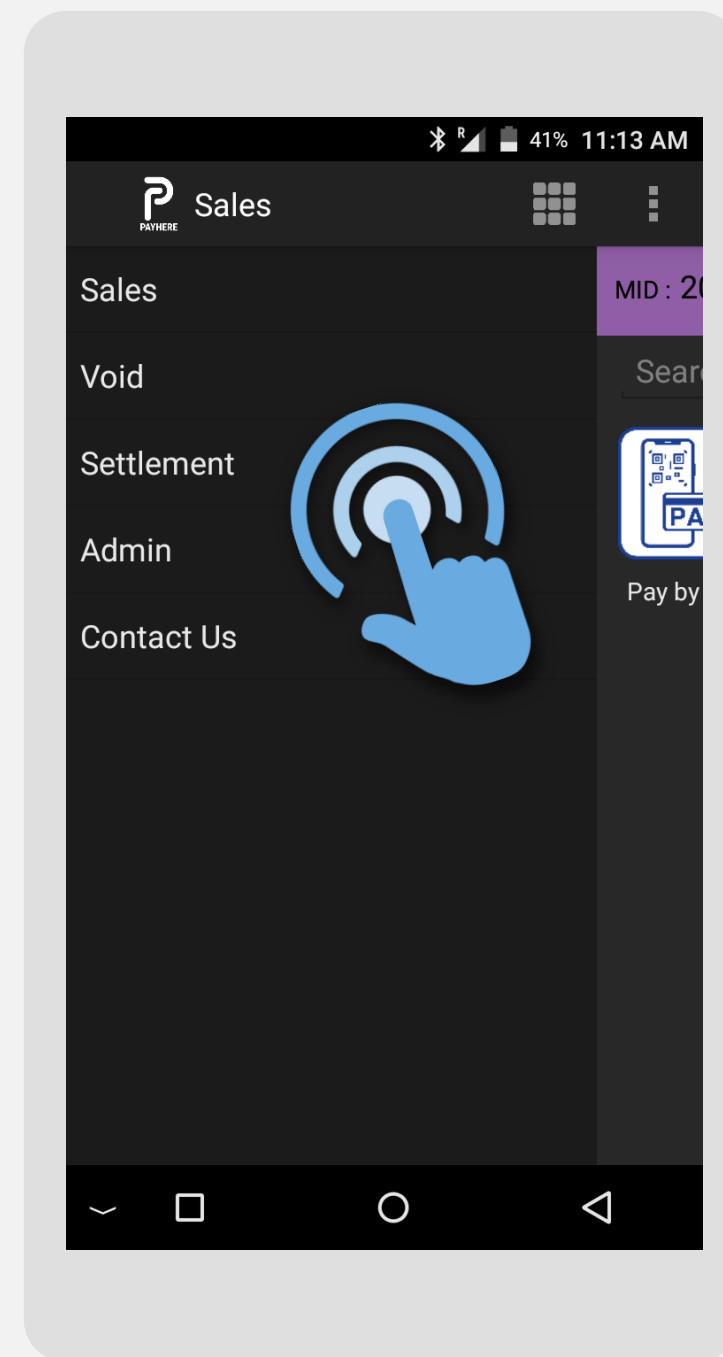Payhere App Version: 1.15.2

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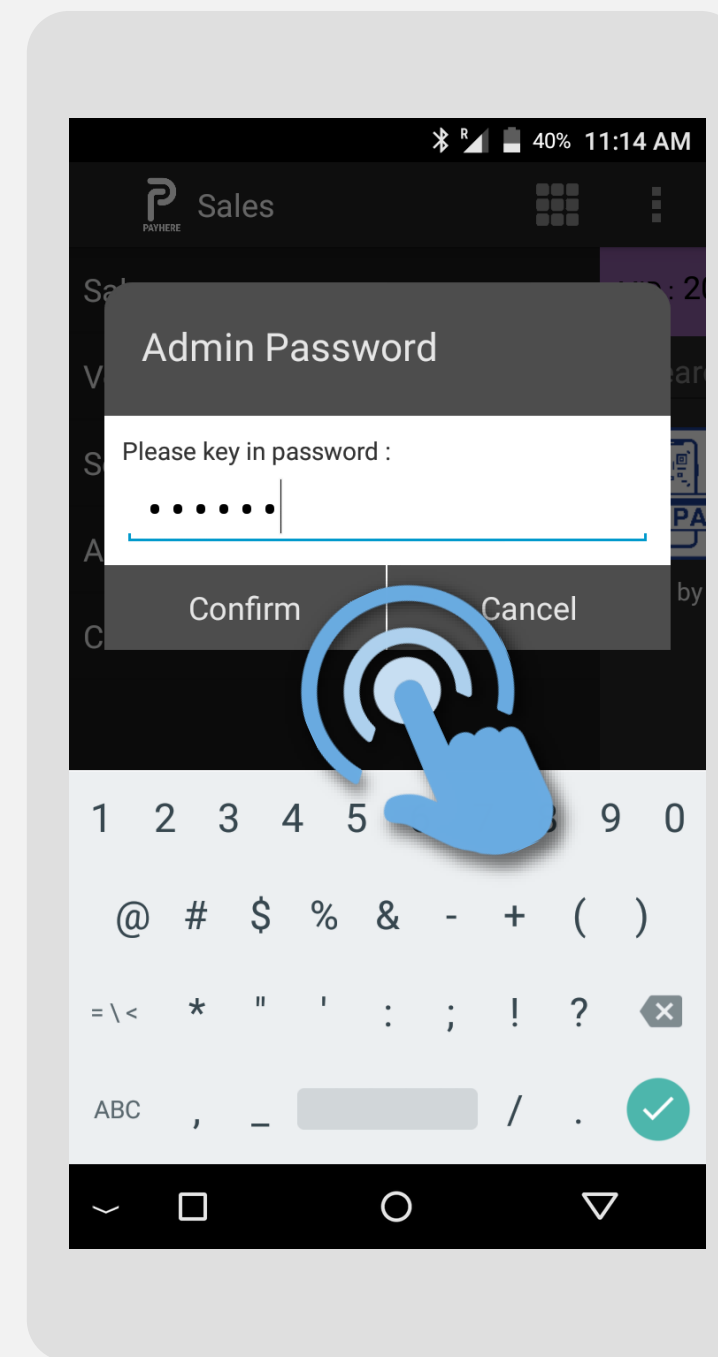
Terminal Model: Nexgo N86
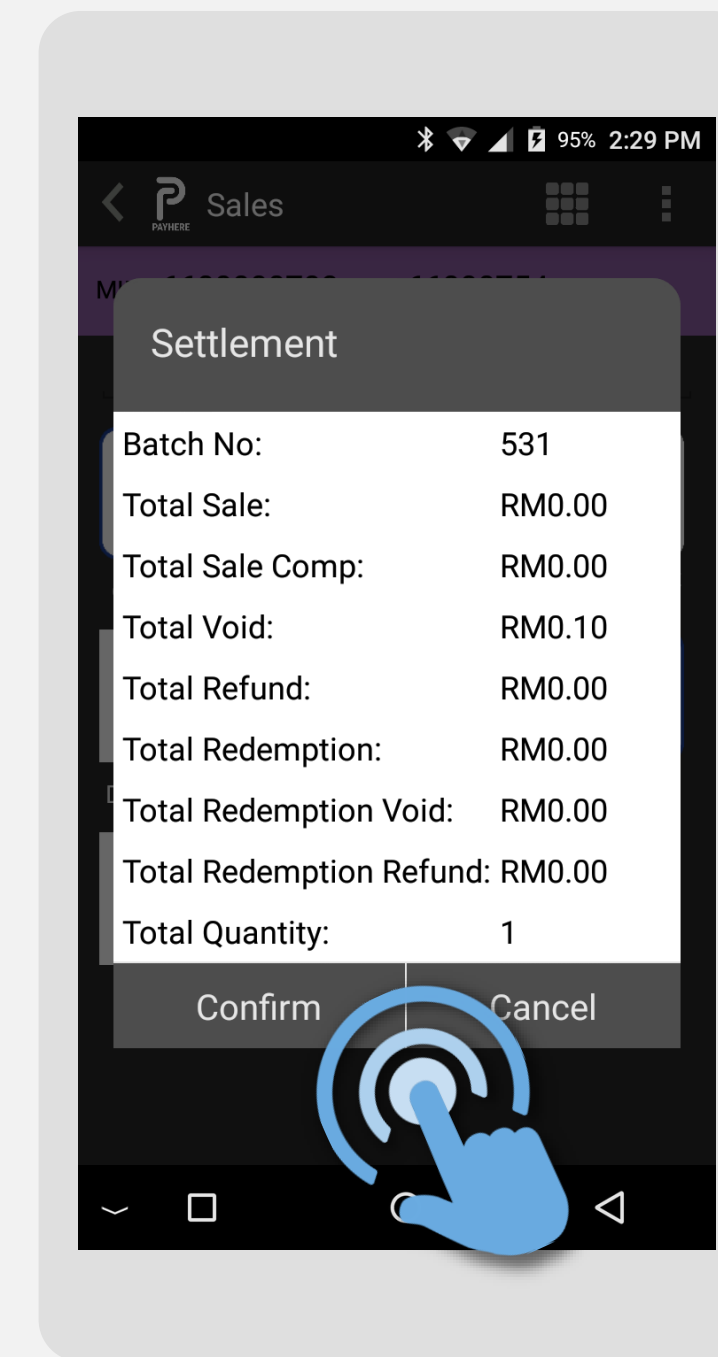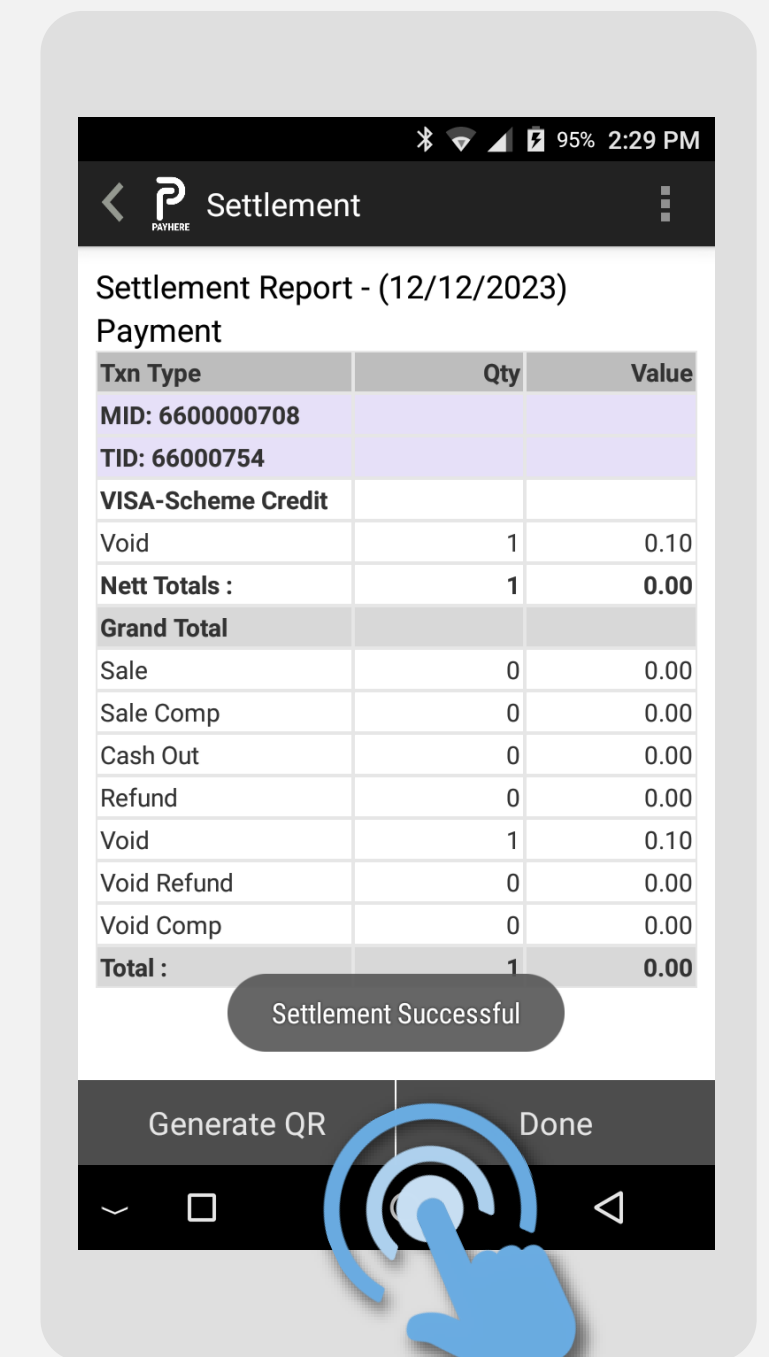**Payhere Version: 1.15.2**

STEP 1
Press on '<' icon

STEP 2
Press on 'Settlement'

STEP 3
Key-in Admin Password and press 'Confirm'

STEP 4
Press 'Confirm' to process the settlement
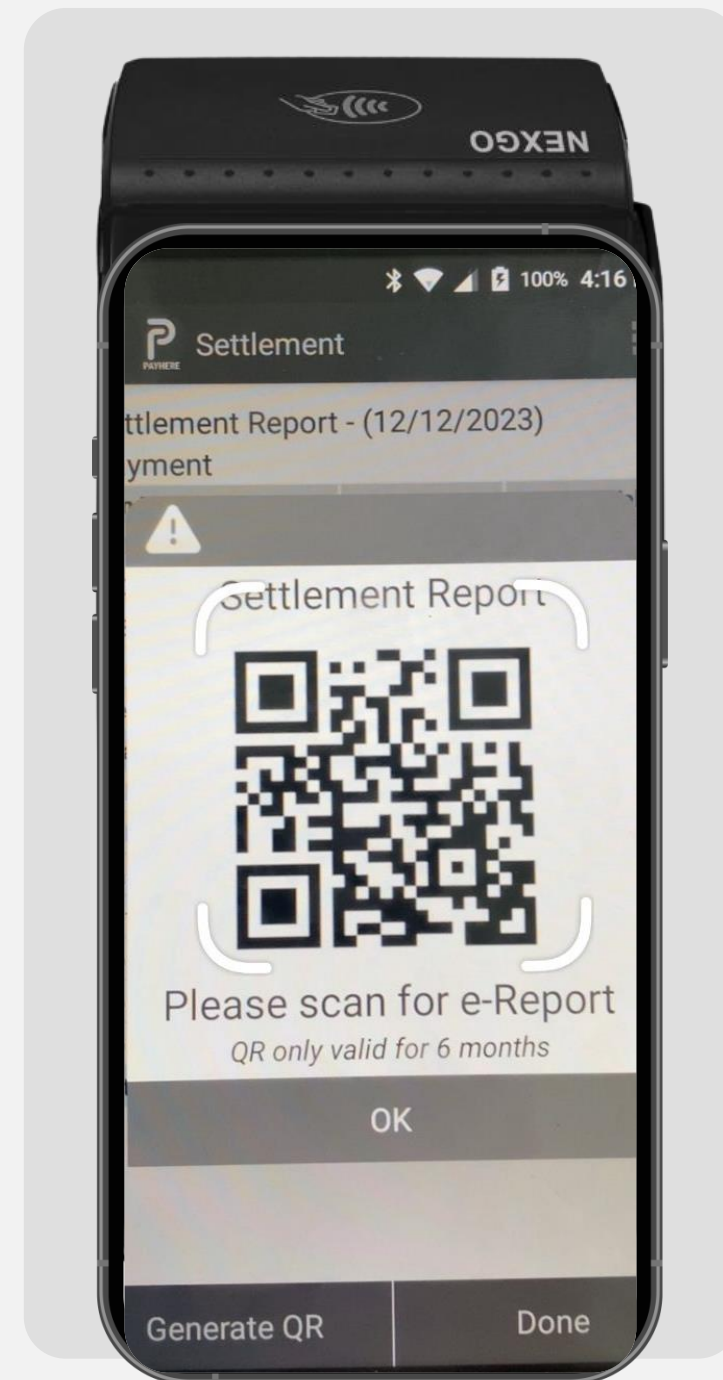
STEP 5
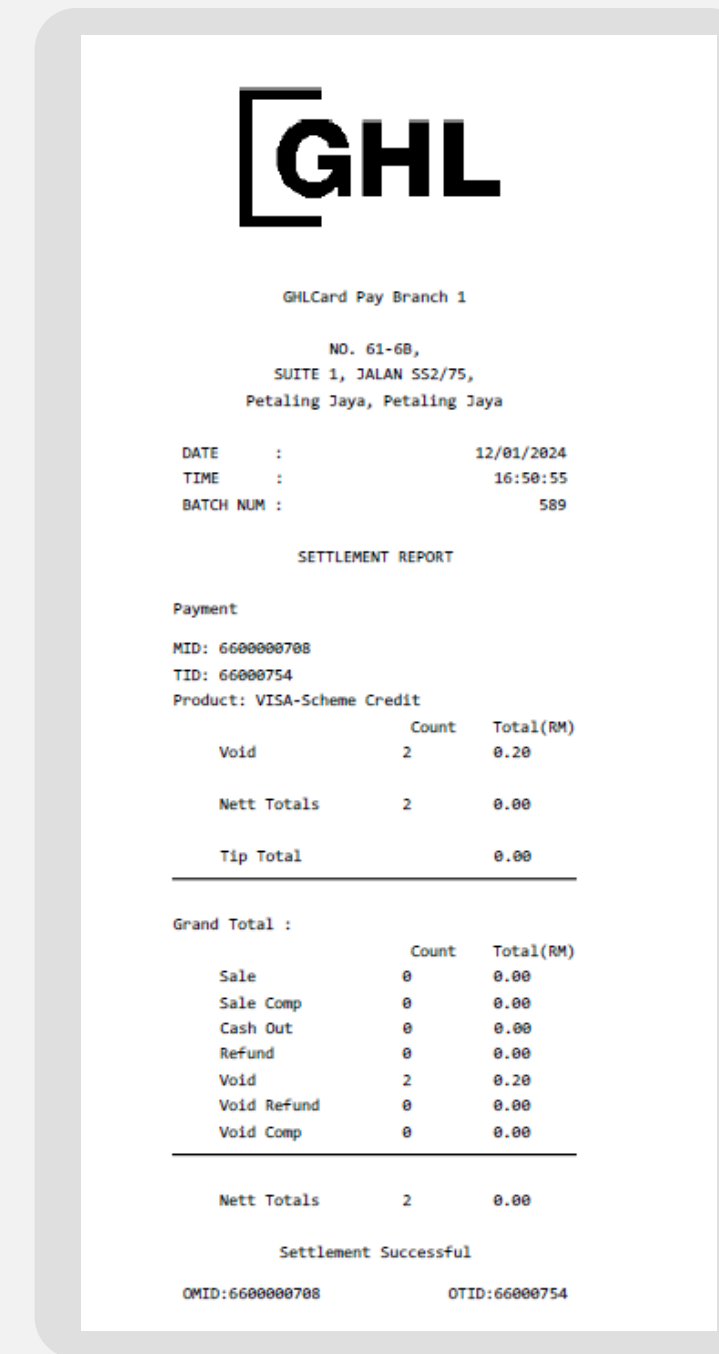Press 'Generate QR'

Settlement | Download e-Report

STEP 6
Terminal screen displays the QR code for merchant to scan & download the e-report

STEP 7
Merchant scans the QR code using phone's camera app or a QR code scanning app

STEP 8
Touch 'PRESS' on phone screen to download the e-report

STEP 9
Download is successful when phone screen displays the e-report