



Visa/Mastercard **Refund, Void & Settlement Transaction Procedures**

Quick Referrence Guide Model: Engage V200t

REFUND



5. Sending to Host for processing

VOID REFUND



1. Press <ENTER> key to access main menu



5. Confirm transaction record and press <ENTER>

SETTLEMENT



1. Press **<ENTER>** key to access main menu

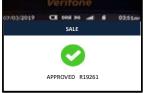


6. Confirm settlement total Press <ENTER> to proceed



main menu

2. Press navigator key down until 6. REFUND and press <ENTER>



6. Transaction approved and merchant's receipt printed out



2. Select 2 for VOID and press <ENTER>



6. Sending to Host for processing



2. Select 3 for SETTLEMENT and press <ENTER>



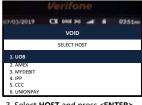
6. Sending to Host for processing



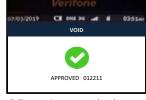
3. Key in amount and press <ENTER>



7. Press YES to print customer receipt



3. Select HOST and press <ENTER>



7. Transaction approved and merchant's receipt printed out



3. Press YES to settle all hosts, or Press NO to settle host by host



7. Transaction approved and Settlement Report printed out



4. Insert Card



4. Refer to sale slip, key in Trace# and press <ENTER>



8. Press YES to print customer receipt



4. Select HOST and press <ENTER>