Maybank | GHL — Chip & Pin Transaction Procedures

Quick Reference Guide
Model: Verifone VX 520

PAYWAVE BELOW RM250

Terminal Display	User- Action
Maybank / **Sale** / **Void** / **Settlement** (F1 F2 F3 F4)	1. Press F2 for Sale
Sale / Amt : RM 10.00	2. Key-in sale amount and press **<ENTER>**
Sale / Insert/Swipe/Enter Card No:	3. Request cardholder to tap credit card at the screen a area
Sale MASTERCARD / Receiving..	4. Terminal communicating with host
Sale / Approved / Printing...	5. Transaction approved. Receipt printed out (Merchant copy)
Sale Yes No / Print Cust Copy	6. Select F1 Yes to print customer copy
Sale / Approved / Printing...	7. Trasaction completed. Receipt printed out (Customer copy)

PAYWAVE ABOVE RM250

Terminal Display	User- Action
Maybank / **Sale** / **Void** / **Settlement** (F1 F2 F3 F4)	1. Press F2 for Sale
Sale / Amt : RM 251.00	2. Key-in sale amount and press **<ENTER>**
Sale / Insert/Swipe/Enter Card No:	3. Request cardholder to tap credit card at the screen a area
Sale RM 251.00 / Enter PIN	4. Cardholder to key in PIN and press **<ENTER>**
Sale MASTERCARD / Receiving..	5. Terminal communicating with host
Sale / Approved / Printing...	6. Transaction approved. Receipt printed out (Merchant copy)
Sale Yes No / Print Cust Copy	7. Select F1 Yes to print customer copy
Sale / Approved / Printing...	8. Trasaction completed. Receipt printed out (Customer copy)

VOID

Terminal Display	User- Action
Maybank / **Sale** / **Void** / **Settlement** (F1 F2 F3 F4)	1. Press F3 for void
Void / Host : MBB / Prev Next Slct Exit	2. Press F3 to select host MBB
Void / Trxn #:	3. Key in receipt transaction no and press **<enter>**
Void MASTER / Sale xxxxxxxxxxxx RM 10.00 / Prev Next Slct Exit	4. Press F3 to select
Void MASTER / Sale xxxxxxxxxxxx RM 10.00 / Enter to Confirm	5. Press **<ENTER>** to confirm
Void MASTER / Approved / Printing...	6. Void approved. Receipt printed out. (Merchant copy)
Void Yes No / Print Cust Copy	7. Select F1 Yes to print customer copy
Void / Approved / Printing...	8. Void completed. Receipt printed out. (Customer copy)

SETTLEMENT

Terminal Display	User- Action
Maybank / **Sale** / **Void** / **Settlement** (F1 F2 F3 F4)	1. Press F4 for settlement
Settlement / Host: MBB / Prev Next Slct Exit	3 . Press F3 to select host MBB
Settlement / BthNo: 000001 / Sales: RM 10.00 / Rfnds: RM 0.00 / Total: RM 10.00 / ⬇View next page	4. Press **<ENTER>** to continue
Settlement / Settlement successful / Printing...	5. Settlement successful. Printing settlement report.

GHL Terminal Support Helpdesk
Operating Hours: 24hr. (Monday-Sunday)   Tel No: 603-6286 5222